

South Tulsa Baptist Church (STBC)
Agreement for Use of Mission House Auto
Individual Responsibilities

Knowing the difficulty of securing transportation while on stateside assignment, STBC is pleased to offer a vehicle for your use while a resident of the STBC Mission House. We feel it is important that you understand the conditions and responsibilities of this special arrangement as set out in this document.

RESPONSIBILITIES OF STBC

- 1) Licensing – STBC assumes the responsibility of paying whatever taxes and fees are associated with tagging the vehicle. This will be done on an annual basis.
- 2) Repairs and Maintenance – STBC assumes the responsibility for routine maintenance, i.e. oil changes, filters, tire rotation, etc. STBC also assumes responsibility for repairs that may become needed during your use of the vehicle. Emergency repairs performed by you will be reimbursed by the STBC upon proper presentation of paid receipts.
- 3) Insurance – STBC insures this vehicle on the church's fleet policy. While here, you will be added to the policy as an additional driver(s). A member of the staff will review coverage in the policy upon your request. Please realize the church must protect itself and its insurability through its insurance carrier. Therefore, STBC will require you to provide the church with a copy of a current stateside drivers license. Also, STBC does not authorize the use of this vehicle by anyone under the age of 25 or over the age of 75. We are sorry, but there are no exceptions.
- 4) Contacts – Dave Bender is the contact for any problems or service needed for the vehicle. You can contact Dave through the church office during regular business hours, Monday through Friday, at 918-299-0904. After hours, you may contact Dave at 918-845-7277.

RESPONSIBILITIES OF MISSIONARIES

- 1) Emergency Repairs – Should you be away from the Tulsa area and have an emergency, please attempt to contact the church office. If not possible, please go ahead and make and pay for any needed emergency repairs. You will be reimbursed.
- 2) Insurance – As noted above insurance is provide and paid for by STBC. However, should an incident occur, either relating to comprehensive or collision damage, and negligence on your part is determined to have taken place then you will be responsible for payment of the insurance deductible.
- 3) Vehicle Use – The vehicle is provided for your personal use while on stateside assignment. However, STBC requests that the vehicle not be used on trips in excess of a 250 mile radius of mission housing. In those circumstances, we ask that you secure the use of a rental vehicle for that purpose at your expense. This will help keep excessive mileage down and hopefully extend the use of the vehicle for future missionaries as well.

Thank you. We are truly excited about your stay with us and pray this vehicle is a blessing to you as it was intended to be by the individuals who donated it.