

# **Stateside Housing Guidelines and Policies**

## **South Tulsa Baptist Church Tulsa, Oklahoma**

### **I. Purpose of Providing Stateside Housing**

- A. To offer residence accommodations and fellowship to IMB missionary families who are on stateside assignment from an active missionary assignment.
- B. To enrich the fellowship of South Tulsa Baptist Church through association with the missionary families.
- C. To enhance the support of and belief in missions as an integral part of the activities of South Tulsa Baptist Church.

### **II. Method of Reserving Missionary Housing**

- A. IMB foreign missionaries shall be given preference in reserving the missionary house.
- B. Reservation requests for the use of the missionary house will be made through the contact person appointed by the Mission Committee.
- C. Missionaries that are not IMB missionaries are subject to approval of the Missions Committee and the Pastor. Non-IMB missionaries cannot be given firm reservations for the missionary house until 6 months prior to the date they would move into the missionary house. Prior to the 6 month date, a non-IMB missionary can be given a tentative reservation that will be subject to being revoked if the missionary house is requested by an IMB missionary for any part of the tentative reserved period of time.
- D. Applicants will expect to be residents for no more than twelve months.

### **III. Church Responsibilities**

- A. The missionary house will be completely furnished, including appliances, kitchen utensils, and linens.
- B. Appliances, heating, air conditioning, etc. and the grounds will be maintained by South Tulsa Baptist.
- C. The missionary house will be provided rent-free. The church will be responsible for utilities, phone, and cable when the house is unoccupied.

### **IV. Resident Responsibilities**

- A. Residents are expected to care for, including normal house cleaning, and take reasonable precautions to protect the home during their stay. They are to report to the contact person any repairs needed.
- B. A deposit of \$300 will be required before taking occupancy which will be returned when vacating premises in acceptable condition or applied to utilities.
- C. Residents will be responsible for payment of utilities, phone and cable bills (Averaging between \$300 to \$800 monthly based on season and usage)
- D. A "no pets" rule will be enforced.
- E. When vacating premises, the condition of the house should be the same as when residents moved in, except for normal wear.

### **V. Transportation**

- A. A separate sheet outlines the guidelines for the vehicle available to the residence.

During periods of vacancy the residence may also be used temporarily by persons that are not IMB missionaries subject to approval of the Missions Committee and Pastor.

Address of residence: 7342 East 119<sup>th</sup> Street, Bixby, OK 74008